

**U.S. COAST GUARD AUXILIARY  
FIFTH DISTRICT (SOUTHERN REGION)  
WINTER DISTRICT CONFERENCE AND WORKSHOPS  
NEWPORT NEWS MARRIOTT AT CITY CENTER**

**FRIDAY 19 FEBRUARY 2010**

1300 – 1700 District Material Center Open  
 1300 – 1700 ICS-210 Workshop  
 1300 – 1700 Registration Desk Open  
 1300 – 1430 District Staff Meeting  
 1315 – 1445 DCDR Meeting  
 1500 – 1700 District Board Meeting-- Part I  
 2000 – 2130 Curbstone & Ask the Staff in Ballroom

**SATURDAY 20 FEBRUARY 2010**

0730 – 1530 Registration Desk Open  
 0800 – 1200 Training Workshops  
 0800 – 1400 District Material Center Open  
 1200 – 1300 Luncheon (PCA Sponsored)  
 1300 – 1630 Training Workshops  
 1730 – 1830 No Host Cocktail Party in Rotunda  
 1845 – 2100 Banquet and Awards

**SUNDAY 21 February 2010**

0800 – 1100 District Board Meeting – Part II

**UNIFORM OF THE DAY**

Board Meeting..... 19 Feb: Tropical Blue (EXCOM, BOARD & STAFF)  
 Curbstone..... 19 Feb: Blue Blazer (EXCOM, BOARD & STAFF)  
 Workshops..... 20 Feb: Tropical Blue (EXCOM, BOARD, INSTRUCTORS & STAFF) or appropriate Civilian Attire  
 DCO's Banquet..... 20 Feb: Dinner Dress Blue Jacket, Dinner Dress Blue or Semi-Formal Civilian Attire  
 Board Meeting..... 21 Feb: Tropical Blue (EXCOM, BOARD & STAFF)

Whether you're a veteran District Conference attendee, new to the Auxiliary or thinking of becoming a member, the District Conference will have something for you... **19 Different Workshops**, District Material Center, information to be shared at the District Board Meeting, PCA Luncheon and the DCO's Banquet. Join your friends, make new friends and have an informative and relaxing weekend.

**ROOM RESERVATIONS**

**NEWPORT NEWS MARRIOTT AT CITY CENTER – 740 TOWN CENTER DRIVE  
NEWPORT NEWS, VIRGINIA 23606**

**ROOM RESERVATIONS MUST BE MADE BY ALL ATTENDEES EXCEPT  
EXCOM, DISTRICT BOARD, STAFF OFFICERS AND INSTRUCTORS**

**RATE: \$80 King/Double (plus applicable taxes)**

**ON-LINE RESERVATIONS (copy and paste)**

<http://www.marriott.com/hotels/travel/phfoy?groupCode=SRMSRMA&app=resvlink&fromDate=2/17/10&toDate=2/22/10>

**TELEPHONE (866) 329-1758**

State that you are with the Coast Guard Auxiliary  
Cancellations must be made within 72 hours prior to arrival date

**DEADLINE FOR ROOM RESERVATIONS – 20 JANUARY 2010**

**CONFERENCE REGISTRATION FORM (By Mail Only)**

NAME: \_\_\_\_\_

DIVISION: \_\_\_\_\_

CONFERENCE REGISTRATION & SATURDAY NIGHT BANQUET \$35.00 per person # \_\_\_\_\_ \$ \_\_\_\_\_  
 LUNCHEON Sponsored by the Past Commanders Association (PCA) \$18.00 per person # \_\_\_\_\_ \$ \_\_\_\_\_  
**TOTAL AMOUNT DUE \$ \_\_\_\_\_**

Banquet Selections: # \_\_\_\_\_ Glazed Chicken Breast # \_\_\_\_\_ Herb Roasted Salmon # \_\_\_\_\_ Steak  
 Fuji Apples and Cider Glaze Lemon dill hollandaise Rosemary demi glaze

**FIRST TIME ATTENDEE TO A DISTRICT CONFERENCE?  Yes**

**DEADLINE FOR MEAL RESERVATIONS 13 FEBRUARY 2010**

**No payments will be accepted at conference**

Make Checks payable to **USCGAUX 5SR** and mail form to:

**David Adams, D-COC, 349 Greenbank Road, Fredericksburg, VA 22406**

**Checks must be received before deadline**

## **DISTRICT CONFERENCE WORKSHOPS FEBRUARY 2010**

After the last district conference in September 2009 the membership was asked to provide input as to what workshops they would like to see at the next conference. There were a lot of responses and ideas for interesting subjects. Due to time constraints all of the topics could not be covered but we have been able to schedule eighteen different workshops for the February 2010 conference in Newport News. A synopsis of these workshops is listed below. Note that DCDR and Staff meetings are shown on the list as well as the Curbstone Conference on Friday night. These were not counted as workshops but are listed for information.

**INCIDENT COMMAND SYSTEM (ICS) – 210:** ICS-210 Initial Incident Command is designed for Single Resource Leader/Type 5 and Type 4 Incident Commanders. This four hour course consists of an overview of the ICS principles and protocols applicable to small incident management. The course specifically focuses on initial incident assessment, initial incident management (includes assuming command, organization, and execution), the development and use of the ICS-201, Transfer of Command, and the ICS-204. Prerequisite is ICS-100 and ICS-200. Instructor - DSO-MT Susan Lowe

**STAFF MEETING:** This meeting is for DSO's and ADSO's with the DDC'S and DCOS.

**DCDR MEETING:** This meeting is for DCDR's and DVCDR's with the EXCOM.

**DIRAUX PROCEDURES:** This workshop is presented in two sessions. The morning session will cover enrollments, the PSI process and disenrollment. The afternoon session will cover certifications and examination processing, especially for Specialty Courses and travel voucher processing. Proper completion of travel vouchers will be covered. Instructor – PO Susan Faulkner/Carol Alexander

**LEADERSHIP COURAGE:** For every leader in the Auxiliary, there comes a moment when he or she must step forward and meet the needs of the time. This course is designed to give the leader strategies necessary to make the tough decisions and difficult actions that often accompany leadership roles. Seizing the moment as a courageous leader keeps the entire team focused on the future and the good of the organization and removes obstacles that tend to disrupt progress. Instructor-COMMO McElroy

**BEYOND BOAT SHOWS:** This workshop will cover information on how to enhance and optimize opportunities and programs for recruitment of new members in our day-to-day Auxiliary activities. Instructor – DSO-PA Thornell Jones

**MARINE SAFETY:** The Coast Guard Auxiliary has traditionally seen Recreational Boating Safety as its primary mission. After 9/11 the CG encouraged Auxiliarists to participate in all missions, including marine environmental response assistance, port safety and security inspections, commercial vessel safety and security inspections (UTV, UPV, CFVE and other Foreign and Domestic Vessels) container inspection assistance, mariner licensing/documentation/course audits, public affairs, area contingency planning, waterways management, America's Waterways Watch, MISLE support, and environmental education. This presentation will include the qualification process for the Marine Safety Training Ribbon and the Trident Award. Instructor- DSO-MS Dave Gruber

**Uniforms, Military Courtesy, and Coast Guard History:** As members of Team Coast Guard, it is important that all members are able to wear their uniforms properly and with pride, are aware of the customs, and properly practice the courtesies of a uniformed service. This knowledge of history and our own organization help us exhibit the professionalism that demonstrate the Auxiliary to be a proud member of the Coast Guard Family, and is particularly important for any member that interacts with the public or members of any regular military personnel. Instructor – Andrew Welch

**AWARD WRITING:** A discussion of the forms and documentation required to process an award. Awards must be prepared in a proper format and coordinated. Above all, consideration must be given to the merit of an award being considered. Instructor – PNACO Gene Seibert.

**INTERPRETER CORPS:** This workshop will cover the history of the Interpreter Corps, What it does and how. Some of our missions and where they take us. What the USCG expects of us. What languages. Different Categories of Interpreters. Military courtesy, how to join the Interpreter Corps and other information, like how to find an interpreter. Instructor - N-IIA Bruce McMaster.

**AUXILIARY WEBSITE DEVELOPMENT:** This workshop give you insight into the freely available resources for developing, maintaining, and updating a Coast Guard Auxiliary website, and the invaluable information a website can provide to both members and potential members. Instructor – DSO-CS Bill Howard

**OPERATIONS WORKSHOP:** Although this workshop is not mandatory it contains valuable information for surface operations personnel. It is the workshop distributed by the national Staff for presentation at all levels. Instructor-DSO-OP Mike Center

**MILITARY ETIQUETTE:** When dealing with the active duty side of the armed forces many Auxiliary members are unsure of the proper protocol that should be observed. This is especially true on Coast Guard bases, stations and vessels. This workshop will give you the guidance needed. Instructor - PNACO Gene Seibert

**AIR AND SURFACE JOINT OPERATIONS:** This workshop will cover surface and air coordinated operations with a goal of reviving the use of AUXAIR for joint operations. It will also cover air operations to make the vessel coxswain more aware of the advantages and restrictions of AUXAIR operations. Instructor - DSO-AV Paul Woche/ADSO-AV Jim Stack

**BCQ MENTOR:** This is a mandatory workshop. For this year, 2010, it is required for all mentors in EVEN numbered divisions and any new mentor who has not yet attended a workshop. Instructor - QEC Phil Wentz

**RECREATIONAL BOATING SAFETY:** This workshop will cover all the aspects of the Recreational Boating Safety program. Instructors – DDC-P Jim Umberger and the Prevention DSO's

**PE INSTRUCTOR WORKSHOP:** The focus will be on state laws for MD, VA and NC and how they will impact PE training during the next few years; how to find good venues for training; why a strong partnership with Flotilla / Division PA and PV officers are vital to the PE program; how to ensure enthusiasm in the classroom; and why proper uniform wear is vital in all public education courses. Instructor - DSO-PE John Queen

**POMS & PATROL PAPERWORK:** Will cover the process for getting patrol orders through the POMS program, the completion of patrol paperwork and the reimbursement process used through the FINCEN. Instructor - Donna Gilroy/Ricky Dunnington

**WHERE DO YOU FIND IT:** Many members have problems trying to find the answers to questions that encompass Directives, Manuals, General Web information, Training, uniforms and the process of qualification. This workshop will look at the contents of manuals and the process that can be used to find the answers, finding websites and subsets on our websites. This Workshop will show you how to find answers to those hard to locate answers. Instructor – DSO-MT Susan Lowe

**PERSONNEL SERVICES** : For elected officers, unit staff officers for Personnel Services, and all members who want effective strategy and solutions for attainable and sustainable member recruitment, development, and retention, as well as a concise and complete understanding of forms and process for enrollments and disenrollments. Instructor-DSO-PS Penny Soteria

**CURBSTONE CONFERENCE:** Here is your opportunity to have that burning question answered by the District Staff Officer (DSO). Join us on Friday evening where each DSO has a table assigned to their program. All members are invited to meet the DSOs and discuss their programs. This allows individual members to get specific guidance and information for their situation.

Bill Herman, DCOS